

County of Cumberland
Department of Building & Zoning
P.O. Box 110
Cumberland, VA. 23040-0110

County Administrator (804) 492-3625
Building Inspections (804) 492-9114
Zoning Administrator (804) 492-3520
Fax # (804) 492-9224

Building, Erosion & Sediment Control and Zoning Permit Application

Application Date: _____ Permit No. : _____

Application is hereby made for a Building, Erosion & Sediment and Zoning Permit in accordance with the description and for the purpose set forth herein. This application is made subject to all County and State laws and regulations, which are hereby agreed to by the undersigned and which shall be a condition of this permit.

PLEASE FILL OUT THIS FORM COMPLETELY – IF NOT, IT WILL BE RETURNED.

Place an "X" by the Applicable Permit Type Applying for:	Building Permit	Zoning Permit
		Erosion & Sediment Permit (Land Disturbing)

Owner Name	Daytime Telephone No.
Mailing Address	

Applicant/Builder Name	Daytime Telephone No.
Mailing Address	

Mechanic Lien Agent Name	Daytime Telephone No.
Not applicable	Mailing Address

Property Location/Address:	Frontage:
Information Tax Map/Parcel Number:	Area (in acres or sq.ft.):
Current Deed Book/Page Number	Existing use of property
Lot No.: Section of Subdivision	
Magisterial District:	Voting District:
If constructing a new dwelling, are there any other dwellings on the parcel? Yes No #	
Other existing structures (number and type):	
Existing structures to be removed (number and type):	

<u>Type of Permit:</u> Please "X" appropriate selections		Residential		Commercial	
Single family dwelling		Replace Siding		Manufactured Home Year: Color:	
Sign	Freestanding wide:	Attached to Building		Double-	Singlewide Year
Electrical	Plumbing	Mechanical	Deck	Chimney	Fireplace
Demolition					
Commercial/Industrial Structure Specify Use: _____				Multi-Family No. of units: _____	
Addition (specify) _____			Garage/Carport		Shed/Storage Building
Land Clearing (Specify area to be disturbed) _____				Alteration	
Reroof		Other (Specify) _____			

Please Complete All Areas. If an area is not applicable write "N/A"

Building Use:		Number of rooms:		Number of stories:	
Use group:	Type of construction:	Foundation construction type:		Occupant load:	
Crawl space:	Basement: Finished	Unfinished	Full	Partial	
Exterior finish materials:		Interior finish materials:			
Fireplace:	Fireplace type of construction:		Chimney or Flue:	Type of construction:	
Garage/Carport:		Detached:	Attached:	Porches/Decks:	
Floor finish:	Type of roofing:	# of bedrooms:		Number of bathrooms:	
Health Permit Number:					

Electrical, Plumbing & Mechanical Show the type and number of each appliance where applicable, (e.g. 1 electric washer)					
Service Capacity		Type Disconnect		Bathtub	
Type Heat	Shower	Dishwasher		Kitchen sink	
Air conditioning	Lavatory	Clothes Dryer		Clothes Washer	
Location of Handler		Water Service		Sewer Service	
Type of water heater		Water Closet	Range-oven		Urinal
Additional Information:					

		<u>Structure Information (Square Footage & Height)</u>	
Basement	Finished		Garage/Carport
	Unfinished		
1 st floor		Decks/ Porches	
2 nd floor		Height	
3 rd floor		Other (specify)	
Estimated Cost:			

General Contractor/Subcontractor Information

List of General Contractor/Subcontractors:

(i.e. HVAC, Electrician, Plumber, Land Disturbing)

Name/Type License	State Contractor License Number	State Tradesman Certification number	Cumberland County Business license number

All current licenses and certifications required by the State of Virginia. Please notify this office immediately of any changes to the above-noted subcontractors. (Business License Info 492-4280.)

Contractor Signature

Date

ALL BUILDERS OR OWNER-DEVELOPERS THAT CONTRACT TO BUILD FOR OTHERS ON
PROPERTY THAT THE BUILDER OR OWNER-DEVELOPER OWNS, MUST BE LICENSED
UNDER THE PROVISIONS OF 54.1-1100 CODE OF VIRGINIA

PUBLIC NOTICE

A landowner may, without a license, on his own property build one house for his own use in a twenty-four month period, or build a house as a gift to an immediate family member, if a family member lives in the house twenty-four months.

Owners building industrial or manufacturing facilities on their own property are not required to be licensed.

Owner-Developers that contract with a Class "A" building contractor to build a house and then sell the completed house to others are not required to be licensed.

Licensing information may be obtained from: Complaints regarding unlicensed contractors may be sent to:

State board for contractors
3600 West Broad St.
Richmond, VA. 23230-4917
(804) 367-8511

Criminal Investigation Section
Dept. of professional & occupational regulation
3600 West Broad St.
(804) 367-2195

OWNER'S AFFIDAVIT

I,	_____ of (address) _____	affirm that I am the
Owner of a certain tract or parcel of land located at:	_____	and that I have applied for a
building permit. I affirm that I am familiar with the prerequisites of 54.1-111 of the Code of Virginia and I am not subject to licensure as a contractor or subcontractor. I further affirm that I will:		
<input type="checkbox"/> reside in this house for at least 24 months		
<input type="checkbox"/> give this house to an immediate family member and they will live in this house for at least 24 months		
<input type="checkbox"/> other (Explain)		
_____ (Affiant)		
Signed and acknowledged by _____ in the city or county of _____, of Virginia		
on this _____ day of _____, 20_____. In the presence of the undersigned witness.		
_____ (Witness)		

Applicant Certification

I hereby certify that I have the authority to make the foregoing application, that the information given is correct, including any attached plans or drawings, and that all construction will conform with all applicable state and county laws, ordinances and regulations with regard to zoning, health and building. Failure to do so shall automatically render this permit invalid. I understand that construction requires a building permit issued by the Cumberland County Building Official. I understand that construction must commence within 6 months of issuance of this permit or the permit is rendered void. I further understand that the land may not be used or occupied, and buildings structurally altered or erected may not be used or changed in use, until the Certificate of Occupancy is issued.

Date

Owner or Applicant Signature

Do Not Write Below This Line

BUILDING/ZONING/LAND DISTURBING
ROUTING SLIP

1. **ZONING**

Zoning District: _____ ☐ Conditional ☐ Unconditional Rezoning Case # _____

Use: _____ Chesapeake Bay District: None _____ RMA _____ RPA _____

Front Yard: Proposed _____ Required _____ Flood Hazard District: Yes _____ No _____
Left Sideyard: Proposed _____ Required _____ Highway Corridor District: _____
Right Sideyard: Proposed _____ Required _____ VDOT Entrance Permit No.: _____
Rear Yard: Proposed _____ Required _____ Historic Resource District: _____

Comments:

E & S Fee \$ _____
Zoning Fee \$ _____
Site Plan Review Fee \$ _____

Approved : _____
Zoning Administrator Date

2. **BUILDING**

PERMIT FEE

	Residential		Commercial/Industrial
Permit Fee	_____		Permit Fee _____
Electrical	_____		Electrical _____
Plumbing	_____		Plumbing _____
Mechanical	_____		Mechanical _____
Other (specify)	_____		Other (specify) _____
	_____		_____
	_____		_____
Subtotal	_____		_____
1.75% state levy	_____		1.75% state levy _____
Total	_____		Total _____

Comments:

Approved: _____
Building Official Date